

Employment Application

In conformity with applicable laws, the JCC is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, age, martial or veteran status, national origin or ancestry, sexual orientation or disability. Coordinator

Please Print

Position(s) Applied for: _____ Date of Application: _____

Are you available to work for the entire camp season? Yes No If not, please explain below:

Referral Source: Advertisement (Which Paper or website?) _____

Employment Agency Relative Friend Walk-in JCC Website Others

Do you have any relatives who are employed by the Jewish Community Center? Yes No

Please Specify: _____

Personal Data

Name: _____
Last Name First Name Middle

Address: _____
Number Street City State Zipcode

Home Phone: _____ Cell Phone: _____

Email address: _____ Social Security #: _____

Have you worked for the JCC or Milldale before? Yes No If Yes, When: _____ Position: _____

Emergency Contact: _____
Name Best Phone number Relationship

Are you legally authorized to work in the United States? Yes No

Proof of Legal Right to Work in the US will be required upon hire.

Do you have the ability to perform the essential functions of the job for which you are applying with or without reasonable accommodation? Yes No If No, please explain and describe how you would perform the task and with what accommodations: _____

Criminal Record Have you ever been convicted of a crime, other than a minor traffic offense?

If yes, please describe. (Note: a prior conviction is not an automatic bar to employment. The type of conviction and when it occurred will be evaluated by the camp before any decision is made.) Yes No

Explain _____

The JCC will abide by the 1986 Maryland State Family Law and require all employees to have a criminal background check initiated prior to the first day of work.

Applicants who do not complete this background check will not be eligible to work for the JCC.

Education

High School		Address		
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College		Address		
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other		Address		
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

Previous Employment

Company		Phone ()		
Address		Supervisor		
Job Title		May we contact your previous supervisor for a reference?		
Responsibilities				
From	To	Reason for Leaving		
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>				
Company		Phone ()		
Address		Supervisor		
Job Title		Starting Salary	\$	Ending Salary \$
Responsibilities				
From	To	Reason for Leaving		
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>				
Company		Phone ()		
Address		Supervisor		
Job Title		Starting Salary	\$	Ending Salary \$
Responsibilities				
From	To	Reason for Leaving		
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>				

Camp Program Skills

In the following list, put a "T" *before* those activities you can organize and teach as an expert, and an "A" for those activities in which you can assist. Put a "C" *after* those in which you have *current* certification and attach a copy of your certification. Fill in blank spaces for activities we haven't even thought of yet!

Adventure/Challenge	Dance (list)	Sports/Fitness	Waterfront Activities
___ challenge/ropes course	___ _____	___ aerobics/exercise	___ board sailing/wind surfing
___ climbing/rappelling	___ _____	___ archery	___ canoeing
___ spelunking/caving		___ baseball/softball	___ diving
___ _____	Drama	___ basketball	___ kayaking
	___ clowning	___ bicycling/biking	___ rafting
Arts/Crafts	___ theater	___ boxing	___ rowing
___ ceramics/pottery	___ _____	___ fencing	___ sailing
___ drawing/painting		___ fishing	___ SCUBA
___ leather craft	Music	___ football	___ swimming
___ metal work	___ singing	___ golf	___ synchronized swimming
___ photography	___ instrument (list)	___ gymnastics	___ water skiing
___ woodworking	___ _____	___ hockey (ice/in-line)	___ _____
___ _____	___ _____	___ horseback riding (English)	
___ _____		___ horseback riding (Western)	Miscellaneous
Campcraft/Pioneering	Nature	___ informal games	___ academics
___ backpacking	___ animals/animal care	___ martial arts	___ aviation
___ campcraft	___ astronomy	___ riflery	___ community service
___ hiking	___ birds	___ skating (ice, roller, in-line)	___ farming/ranching/gardening
___ orienteering	___ environmental studies	___ soccer	___ foreign language
___ outdoor cooking	___ flowers	___ chicken plucking	___ leadership development/CIT
___ outdoor living skills	___ forestry	___ grape peeling	___ radio/TV/video
___ overnights	___ insects	___ tennis	___ storytelling
___ wilderness trips	___ rocks/minerals	___ track/field	___ team building
___ _____	___ weather	___ volleyball	___ Judaic programming
___ _____	___ _____	___ wrestling	___ _____
___ _____		___ _____	___ _____

Have any cool/crazy/wacky skills or talents that would be awesome at Camp Milldale?

What contributions do you think you can make at camp?

What contributions do you think a well-run camp can make to children?

References

Not including former employers or relatives

Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	

Applicant's Statement

I certify that the information provided on this application (and accompanying resume, if any) is true and complete to best of my knowledge. I agree that any falsified information or significant omissions may disqualify me from further consideration for employment and may be justification for dismissal if discovered at a later date.

I hereby authorize a thorough investigation of my past employment, education and activities, agree to cooperate in such investigation, and release from liability and responsibility all persons and businesses requesting or supplying such information.

I understand that any employment I might be offered is at-will and for no definite duration and that either I or the Agency can terminate that employment at any time with or without notice for any reason, and that no agreement to the contrary will be recognized by the Agency unless made in writing and signed by the President of the Agency. I understand that satisfactory completion of my probationary period will not change my status as an at-will employee.

I understand that neither this document nor any offer of employment from the employer constitutes an employment contract unless a specific document to that effect is executed by the employer and employee in writing.

I understand that none of the Agency's practices or policies are to be construed as imposing any binding obligations on the Agency, and that they are subject to change or deletion at any time.

Although management makes every effort to abide by set work schedules, business needs may, at times, make the following conditions mandatory: overtime, a rotating work schedule, working on holiday, deletion of work hours, or any other work schedule which differs from the set schedule. I understand and accept these as conditions of my continuing employment.

I understand that this application for employment shall be considered active for period of time not exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

Signature of Applicant: _____ Date: _____

UNDER MARYLAND LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND ANY APPLICANT FOR EMPLOYMENT OR PROSPECTIVE EMPLOYMENT OR ANY EMPLOYEE TO SUBMIT TO OR TAKE A POLYGRAPH, LIE DETECTOR OR SIMILAR TEST OR EXAMINATION AS A CONDITION OF EMPLOYMENT OR CONTINUED EMPLOYMENT. ANY EMPLOYER WHO VIOLATES THIS PROVISION IS GUILTY OF A MISDEMEANOR AND IS SUBJECT TO A FINE NOT TO EXCEED \$100.

Signature of Applicant: _____ Date: _____

Jewish Community Center of Greater Baltimore
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410.356.5200

5700 Park Heights Avenue
Baltimore, Maryland 21214
410.542.4900